

# Jericho Road Project

## Adult Leader Guidelines & Expectations

### What is the Jericho Road Project?

The Jericho Road Project is a home repair outreach of the Victory In Progress (VIP) Student Ministries of White Clay Creek Church in Newark, Delaware. Our primary goal is to involve young people in the needs of their community, giving them an opportunity to serve Christ through serving others. Through volunteers such as yourself and local young people, we provide free volunteer home repair services to in-need families who live in northern Delaware and the surrounding areas. We have work camps and retreats where young people in our community partner with trained adults to give of their time and energy to help those in need. If you have any questions, feel free to contact us at 302-737-2100 or by email at [JerichoRoad@wccpc.org](mailto:JerichoRoad@wccpc.org).

**By applying to be an adult leader, I agree to support this vision of getting the teens involved in doing the work on my job site. Knowing that our focus is serving the teens so that they can serve the homeowners, I agree to abide by the attached guidelines for participating in the Jericho Road Project. By applying, you indicate that you have read, understand and agree to abide by these guidelines.**

1. Must be able to transport yourself and 2-7 others to and from the worksite. This requires an insured vehicle & that you have a valid drivers license.
2. You must provide your own tools. This includes but is not limited to ladders, saws, drills, hand tools, extension cords, work lights, saw horses, hammers, gloves, safety glasses, ear plugs, tape measures, squares, putty knives and any other items you might need for the job. Let us know if this is a problem. Please put your name on your tools. We are not responsible for lost, damaged or misplaced items.
3. You must bring a cell phone. Don't forget your charger. It is critical that you be able to contact our Project Coordinator in the event that you need additional materials or supplies on your job site, and that we be able to contact you in the event of an emergency.
4. There will be a dress code on the work site including long pants and a sleeved shirt. Please set the example.
5. Guide your work crew through your home repair project. You DO NOT have to be an expert in the work that you are doing, but you must be willing to try! The Jericho Road Project staff and qualified volunteers will be available for some assistance.
6. Encouraging your group by helping them get to know each other, helping them to get to know your home owner and setting a positive and hopeful tone at your worksite.
7. Complete all tasks with excellence, as unto the Lord. (1 Cor. 10:31)
8. Be a good steward of what we have been blessed with. Do not be wasteful.
9. Be mindful of our relationship with the community and with the homeowner. Treat them with dignity & respect.
10. You are not allowed to leave your job site during the day. If you need materials, call the Project Coordinator and request that he send you a runner with what you need. Students are not permitted to leave the site during the day or to be left be alone at a site.
11. Be extremely mindful that you are never left alone with a student of opposite gender. When reasonable, 2-deep is a good strategy. We take this very seriously.
12. Please be a gracious host to any media representatives who might stop by your site. We'll provide details later.
13. You are expected to return all completed job site paperwork to Scott Spence, our Project Coordinator at the end of each work day. This keeps us up to speed on what has been accomplished and what work is left unfinished at each site.
14. Please report any injuries immediately by calling the project coordinator or the church 737-2100..
15. Be on time for all meetings and activities. Return from your job sites on time. Do not be late.
16. No smoking, drinking, or cursing is permitted during the weekend. No drugs, tobacco, fireworks, firearms, knives (except for utility knives), or weapons are permitted at the Jericho Road Project.
17. Safety is of utmost importance at all times
18. Uphold Jericho Road Project's standards on student conduct while students are around you.
19. Be flexible to any time changes or 'stuff' that may occur.

# Jericho Road Project

## Adult Leader Skill Sheet

**WORKSITE LEADER:** In co-leading a worksite you have several responsibilities:

1. You will need to drive your vehicle to and from the worksite.
2. Guide your work group through your home repair project.
3. Encourage your group by helping them get to know each other, helping them to get to know your home owner and setting a positive and helpful tone at your worksite.
4. See the attached guidelines sheet for further details.

Name \_\_\_\_\_ Group Name \_\_\_\_\_ Cell Phone Number: \_\_\_\_\_

**Circle One:** Male/Female

**Circle One:** T-Shirt Size: Sm/Med/Lg/XL/2XL/3XL

Describe your vehicle options for a JRP event? Include # of seatbelts: \_\_\_\_\_

Class 3 Hitch \_\_\_\_ Other Hitch \_\_\_\_ Electric Brakes \_\_\_\_ Light Adaptors 4  6  7  Ball Size 1 7/8" | 2" | 2 5/16"

### TELL US ABOUT YOUR SKILLS

Please circle the number to the left line that best describes your experience in each of the following areas. This information is important in helping us place you on a work site that maximizes your skills, (or lack of skills,) and allows us to determine which jobs we will be able to accomplish in any given Project Rake. Please give us an accurate assessment.

Examples:

**Electrical** 1= I've never done electrical work before,  
2= I've changed switches and outlets,  
3= I've installed new light fixtures,  
4= I've installed new breaker boxes,  
5= I'm a registered Electrician

**Plumbing** 1= I've never done plumbing before  
2= I've fixed sink/toilet leaks & cleaned traps  
3= I've glued PVC pipe & Soldered Copper joints  
4= I've installed new toilets, sinks, tubs, water heaters  
5= I'm a master plumber. You name it, I can do it.

Dry Wall ..... 1 2 3 4 5

Carpentry (Framing, Floors, Ramps, Decks) 1 2 3 4 5  
Circle that which applies

Spackling ..... 1 2 3 4 5

Finish Carpentry ..... 1 2 3 4 5

Painting ..... 1 2 3 4 5

Kitchen Cabinetry ..... 1 2 3 4 5

Plumbing ..... 1 2 3 4 5

Concrete (Form, Pour, Finish)..... 1 2 3 4 5  
Circle that which applies

Electrical ..... 1 2 3 4 5

Masonry (Brick, Block, Pointing)..... 1 2 3 4 5  
Circle that which applies

Roofing (Shingle, Metal, Roll, Cedar, Slate) 1 2 3 4 5  
Circle that which applies

Tile Work ..... 1 2 3 4 5

Gutters & Downspouts (new installation).. 1 2 3 4 5

Vinyl Flooring ..... 1 2 3 4 5

Vinyl Siding ..... 1 2 3 4 5

Forced Air Heat (Gas / Oil / Ductwork) 1 2 3 4 5  
Circle that which applies

New Window Installation ..... 1 2 3 4 5

Hot Water Heat (Gas / Oil / Plumbing) 1 2 3 4 5  
Circle that which applies

Tree Trimming/Removal ..... 1 2 3 4 5

Door Replacement ..... 1 2 3 4 5

Aluminum Work ..... (Capping: Windows, Doors, Fascia, Show Rafters / Flashing, Counter flashing)..... 1 2 3 4 5  
Circle that which applies

Other, please specify \_\_\_\_\_ 1 2 3 4 5

Other, please specify \_\_\_\_\_ 1 2 3 4 5

I am employed as a \_\_\_\_\_ Any issues with heights / ladders / confined spaces / etc? \_\_\_\_\_